

SONeT REFERRAL PROCESS FOR LOCAL HOSPITALS

UNPLANNED TRANSFER REFERRALS

Baby identified as needing UNPLANNED (urgent) transfer



Phone **SONeT control centre* on 01865 223344** to make a referral
Extensive medical information is not required at this stage - see
**“REFERRING UNIT INFORMATION TO SONeT CONTROL FOR
UNPLANNED TRANSFERS”**



Prepare for call back from SONeT clinical team
You will be asked for clinical information as seen on
**“REFERRING UNIT SONeT UNPLANNED CLINICAL INFORMATION AT
REFERRAL”**



Patient accepted for transfer



Prepare patient for transfer - refer to:
“SONeT REFERRING HOSPITALS CHECKLIST FOR TRANSFER”

PLANNED TRANSFER REFERRALS

Baby identified as needing PLANNED transfer.
Local Unit to refer to receiving unit and confirm acceptance



**“REFERRING UNIT SONeT PLANNED NEONATAL TRANSPORT
REFERRAL FORM”**



Email form to
sonettransport@nhs.net or
Fax form to **01865 223219**

Preferably by 17:00 the day before planned transfer



SONeT clinical team will ring to request more clinical information
**“REFERRING UNIT SONeT PLANNED TRANSFERS CLINICAL
INFORMATION”**



Prepare patient for transfer - refer to:
“SONeT REFERRING HOSPITALS CHECKLIST FOR TRANSFER”



SONeT will ring you on morning of transfer to confirm transfer
and check condition of baby

All paperwork is available from the SORT/ SONeT website www.sort.nhs.uk

*please note all calls to SONeT Control Centre are recorded